



# Adult Critical Care Falls Assessment and Care Plan

USER GUIDE

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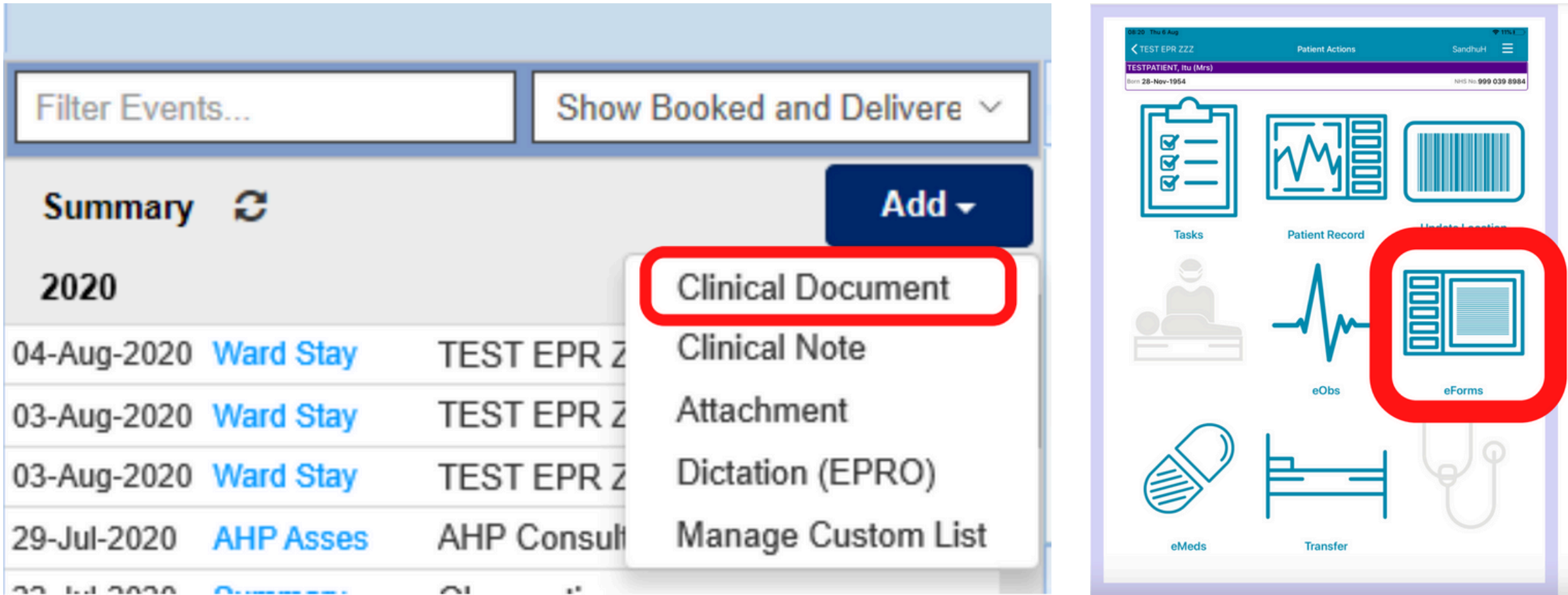
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For further information please contact:

 leedsth-tr.ImplementationTeam@nhs.net or  0113 206 0599

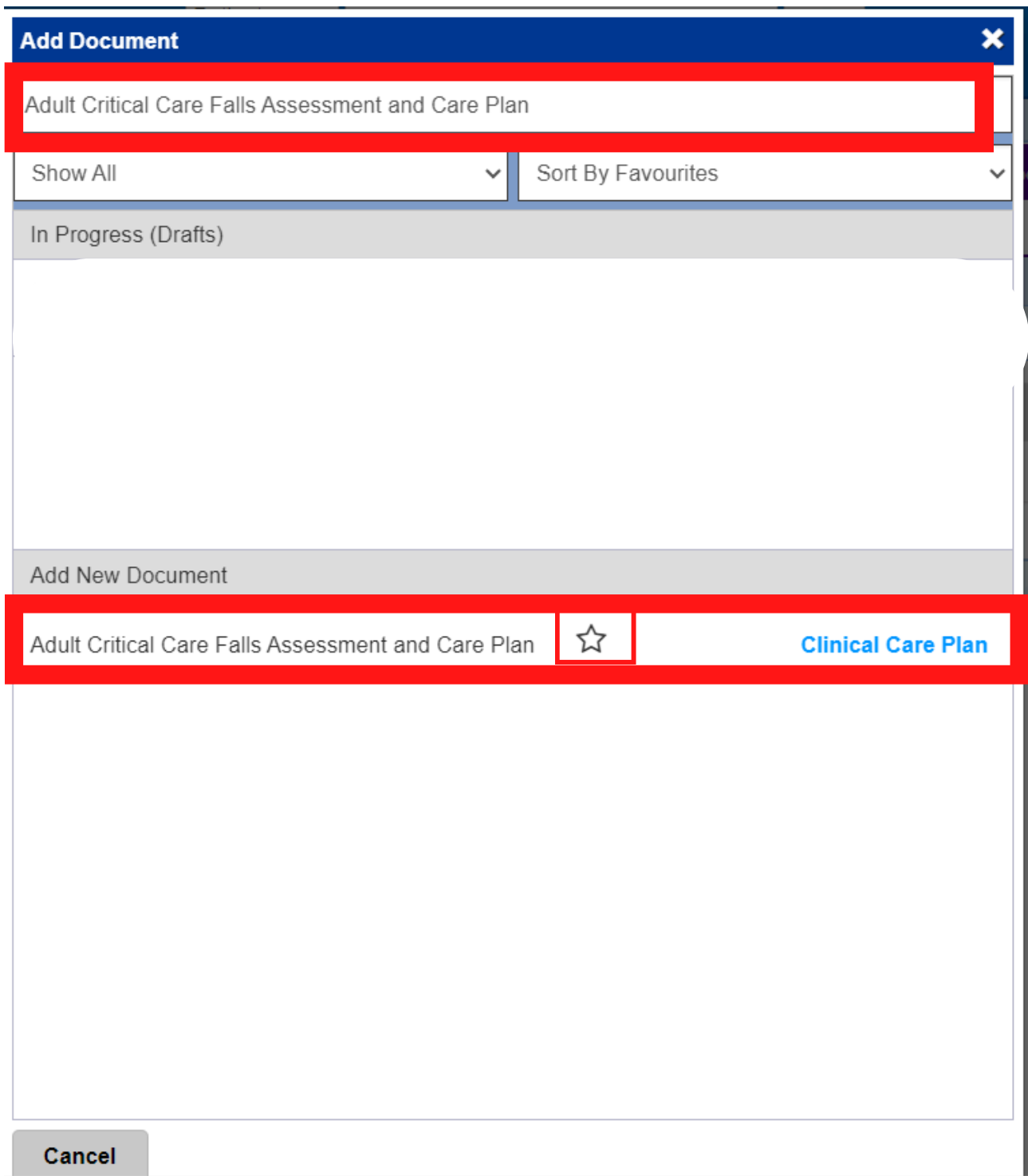
# Completing an Adult Critical Care Falls Assessment and Care Plan eForm

- 1
- To complete the **Adult Critical Care Falls Assessment and Care Plan eForm**, go to **Add Clinical Document** via the desktop version of **PPM+** or **eForms** via **PPM+ Mobile App**.

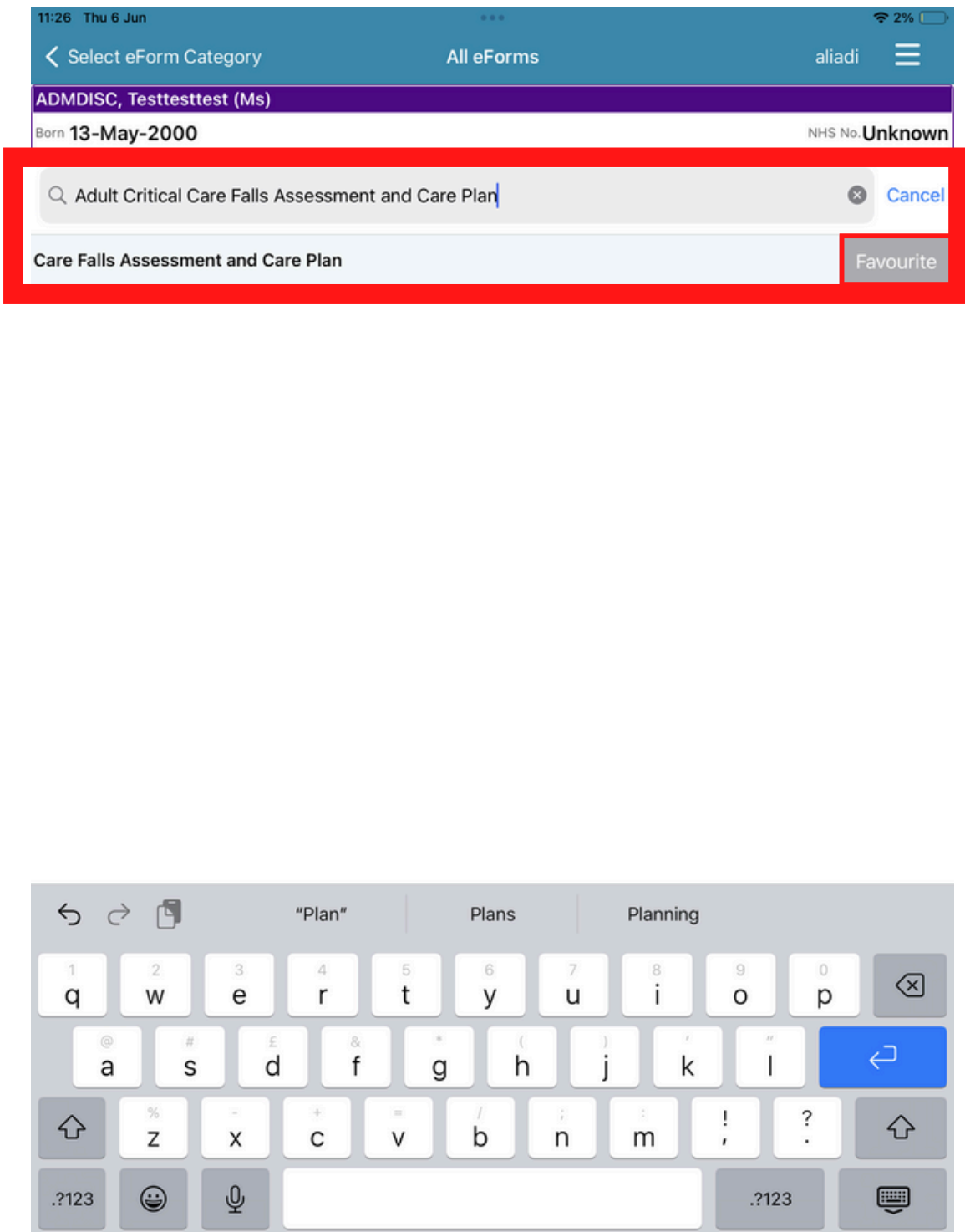


- 2
- Next search and select **Adult Critical Care Falls Assessment and Care Plan**. Click on the **star icon** in **desktop version of PPM+** to favourite the **eForm** or **slide left** on the **eForm** title in the **PPM+ Mobile App** to favourite the **eForm**.

Add Clinical Document section within desktop version of PPM+.



eForms section within the PPM+ Mobile App.



3

When the **eForm** opens, please answer the initial screening question within the **Stage 1 - Screening** section, **Does the patient have Richmond Adapted Sedation Score (RASS) of -4 or -5?** by choosing **Yes** or **No**.

The screenshot shows the 'Adult Critical Care Falls Assessment and Care Plan' form. At the top, there is a header bar with the title and a close button. Below the header, there is a patient information section with fields for 'Born', 'Sex', and 'NHS No.'. The main section is titled 'Stage 1 - Screening'. It contains a blue box with the text 'All patients should have a falls assessment completed within 6 hours of admission to critical care'. Below this, there is a question: 'Does the patient have Richmond Adapted Sedation Score (RASS) of -4 or -5? \*'. There are two radio buttons, 'No' and 'Yes', both of which are highlighted with a red border.

4

If you selected **No**, then the **Stage 2 - Screening** section will open.

## Stage 2 - Screening

5

If you answer **No** to every question in the **Stage 2 - Screening** section, then you will need to **repeat screening daily**.

The screenshot shows the 'Stage 2 - Screening' section of the form. It contains a blue box with the text 'RASS of -3 to +4'. Below this, there are several questions, each with 'No' and 'Yes' radio buttons. The questions are: 'Does the patient have a reduced GCS/agitation/CAM ICU Positive? \*', 'Does the patient have multiple invasive devices? \*', 'Does the patient have difficulty with walking and balance? \*', 'Two or more falls in last 12 months or if only fallen once, did this cause injury or resulted in patient lying on the floor for one hour or more? \*', 'Dizzy spells or LOC episodes in the past 12 months? \*', and 'Is the patient taking or being administered medicines known to cause falls (check for drugs acting on heart, brain and circulation)? \*'. At the bottom, there is a blue box with the text 'Repeat screening daily'.

6

If you answer **Yes** to any question in the **Stage 2 - Screening** section, then the **Plan of Care** section will open.

## Plan of Care



7

In the **Plan of Care** section, if you select **No** for any question, a free text box will open underneath that question. You will need to Input a the reason why you have selected **No** for that particular question.

The only exception to this is, if you select **Yes** to the question **Patient requires enhanced care?** Then a free text box will open underneath the question asking you to input **by staff type** (for example, you could enter, Health Care Support Worker, 1:1, at all times).

Plan of Care

Please complete care plan below

Bed on the lowest setting except during care / therapy? And is the chair at the correct height? \*

YesNoN/A

Bed rails assessment / Care plan been completed? \*

YesNoN/A

Delirium assessment been undertaken and treatment prescribed? \*

YesNoN/A

Patient on the appropriate treatment for symptoms of withdrawal? \*

YesNoN/A

Reason \*

Patient requires enhanced care? \*

YesNoN/A

By staff type: \*

health care support worker, 1:1, at all times

6

If you selected **Yes** to the initial screening question within the **Stage 1 - Screening** section then you will need to **repeat the screening process daily**, including assessing the Patient's **RASS**.

Adult Critical Care Falls Assessment and Care Plan

ADMDISC, Testtesttest (Ms)

Born 13-May-2000SexNHS No.

Stage 1 - Screening

All patients should have a falls assessment completed within 6 hours of admission to critical care

Does the patient have Richmond Adapted Sedation Score (RASS) of -4 or -5? \*

NoYes

Stage 2 - Screening

Repeat screening daily

7

When you have completed the **eForm**, click on the **Submit** button.

Submit

All patients should have a falls assessment completed within 6 hours of admission to critical care.

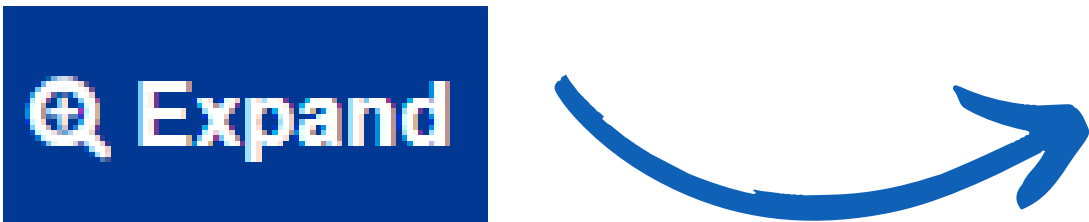
# Viewing and Withdrawing a completed Adult Critical Care Falls Assessment and Care Plan

- 1
- Navigate to your Patient’s **Single Patient View** and click on the completed **Adult Critical Care Falls Assessment and Care Plan eForm** you wish to view.

Once you have selected the **eForm** and you can view the completed eForm on the right hand side of the screen, as shown below. You can view the **Expand**, **Audit Timeline**, **Edit** and also **Withdraw** the completed **eForm** from this view.

The screenshot displays the PPM+ Single Patient View interface. The top navigation bar includes the PPM+ logo, a patient search bar, and a 'Sign Out' button. The patient's current location is 'TEST EPR ZZZ', and their birth date is '13-May-2000 (24y)'. The patient's address, phone, GP, and PAS No. (0034210) are listed. The left sidebar contains various clinical views and record types. The main content area shows a list of clinical records, with the 'Adult Critical Care Falls Assessment and Care Plan eForm' highlighted. The right pane displays the details of the selected eForm, including 'Stage 1 - Screening' and 'Stage 2 - Screening' sections. The 'Expand' button is highlighted in the top right corner of the eForm details pane.

- 2
- If you click on **Expand**, you can view the completed **Adult Critical Care Falls Assessment and Care Plan eForm** in a larger format.



The expanded view of the 'Adult Critical Care Falls Assessment and Care Plan eForm' is shown. It displays the 'Stage 1 - Screening' section, which includes a text box for 'All patients should have a falls assessment completed within 6 hours of admission to critical care' and a question 'Does the patient have Richmond Adapted Sedation Score (RASS) of -4 or -5?' with a 'No' answer. The 'Stage 2 - Screening' section is also visible, showing a text box for 'RASS of -3 to +4' and a question 'Does the patient have a reduced GCS/agitation/CAM ICU Positive?' with a 'No' answer.

3

Click on **Edit**, if you need to make any changes to the submitted eForm. The **eForm** will then open again. When you have finished making any changes, click on **Submit**.



Submit

4

Click on **Audit Timeline**, if you need to view the **audit trail** for the eForm. A **timeline** of the eForm will appear.

Audit Timeline



5

Click on **Withdraw**, to remove the completed document from the **Patient's record**. You will need to document the reason for **Withdrawing the document**.

A red rectangular button with a white trash can icon and the word "Withdraw" in white text.



**Withdraw** ✕

Are you sure you want to permanently withdraw, but not delete, the following document from this patient's record?

If yes, please enter a reason why this document is being withdrawn.

completed the eForm for the incorrect patient

Cancel Withdraw

# Useful Contacts

## Implementation Team

Please contact the **Implementation Team** for Digital support & training on PPM+ functionalities.



Ext: 60599



[leedsth-tr.ImplementationTeam@nhs.net](mailto:leedsth-tr.ImplementationTeam@nhs.net)

## IT Service Desk

Please contact the **IT Service Desk** to:

- Reset your password.
- Report a problem you are having within PPM+ functionality.
- Report a data quality problem within PPM+.
- Request new user accounts for PPM+.
- Disable PPM+ accounts for any leavers from your department.



x26655



<https://lth-dwp.onbmc.com>



**PPM+ Help Site:** <https://www.ppmsupport.leedsth.nhs.uk/>

**For further information please contact:**



[leedsth-tr.ImplementationTeam@nhs.net](mailto:leedsth-tr.ImplementationTeam@nhs.net) or



0113 206 0599